




Objectives

Upon completion of this module, you will be able to:

- Gain a basic understanding of navigating My and the use of Transfer Center
- Gain a basic understanding of Cognos
- Understand the folder structure and report content of the Budget Center in Cognos
- View reports in the Budget Center



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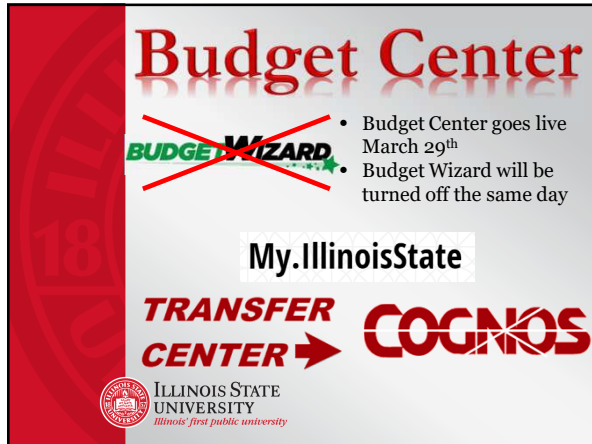
Agenda

To enable you to do this, we will:

- Discuss the full Budget Center
- View Transfer Center
- Discuss Cognos Basics and Vocabulary
- Demonstrate Cognos Navigation and Budget Center Reports
- Independent Practice/Break
- Dashboards
- Fun Games and Candy!



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Budget Center

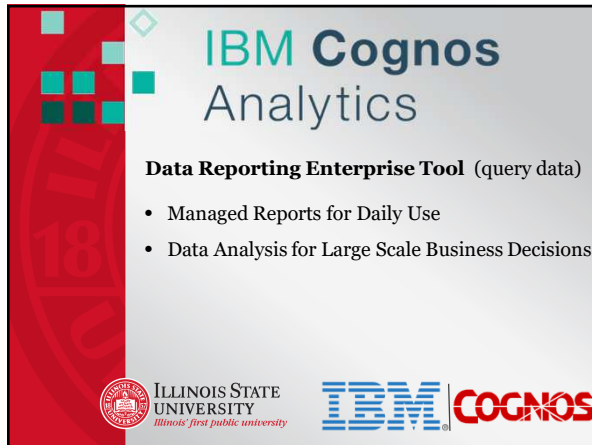
~~BUDGET WIZARD~~

- Budget Center goes live March 29th
- Budget Wizard will be turned off the same day

My.IllinoisState

TRANSFER CENTER → **COGNOS**

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IBM Cognos Analytics

Data Reporting Enterprise Tool (query data)

- Managed Reports for Daily Use
- Data Analysis for Large Scale Business Decisions

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IBM | **COGNOS**



The Information

COGNOS

IDW

/// DATATEL **iPEOPLE**

CAMPUS SOLUTIONS **TRANSFER CENTER** →

Current Packages

- Budget Center
- Admissions
- Census Day (PRPA)
- Records and Enrollment (Student Records)
- Student Registration



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Budget Center in Cognos

- Current and previous four Fiscal Years
- Information Includes:
 - Payroll
 - Operating and Personnel
 - Current Budgets
 - Permanent Budgets
 - Budget Transfer Details
 - Encumbrances & Expenditures
 - Fund and Unit
 - Vouchers
 - Purchase Orders
 - Journal Entries
 - Employee
- Unit Dashboards available
- Updated Overnight
 - Cut off is 4:00pm
 - Security is included in overnight updates




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Questions??




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Supported Browsers



**Always allows pop ups
for Cognos**



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Assistance Available

Technology Support Center (TSC) *(for technical issues)*

- Phone - 438-HELP (4357)
- Email - ITHelp@IllinoisState.edu
- Web - ITHelp.IllinoisState.edu

University Budget Office *(for questions about data and the Transfer Center)*

- Phone - 438-2143
- Email - UniversityBudgetOffice@IllinoisState.edu


Enterprise Data and Analytics *(for up-to-date information about the Budget Center package and reports in Cognos, as well as help documents)*

- Web - AT.IllinoisState.edu/EDA




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Thank you!



Questions?

UniversityBudgetOffice@IllinoisState.edu



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